

**Registration Form for 2010–2011 Program**

(Separate forms required for each student)

Student's Name \_\_\_\_\_

Age \_\_\_\_\_ Birth date \_\_\_\_\_

Parent's Name \_\_\_\_\_

Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Work \_\_\_\_\_ Mobile \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

 Student is *currently* enrolled. Please change registration to the classes indicated below. Student is *not* currently enrolled. Please register in the classes indicated below.

Location	Class Type	Level	Day(s) & Time(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Class Start Date \_\_\_\_\_

How did you find out about our Program?

Yellow Pages  Neighborhood/Community Newsletter  Friend  D.A. website  
 Kids Directory  Child previously enrolled  Received information in the mail  
 Drove by and saw sign  Flyer from child's school—school name \_\_\_\_\_  
 Other \_\_\_\_\_

**Contractual Agreement**

I understand that my child is enrolled with Dance Associates Austin, Inc, and I am responsible for tuition as listed in the current class schedule, until I notify the Dance Associates Austin, Inc. office directly by phone or mail that my child is discontinuing classes. I understand that every precaution is taken to secure the safety of each student; however, I agree to release Dance Associates Austin, Inc. from any liabilities. I understand that no credits, refunds, or adjustments in tuition will be made for absences or vacations; however, students may make up an absence by attending another class for the same age group. I agree to pay the monthly tuition as listed in the current class schedule by the 10<sup>th</sup> of each month and understand that there is a \$5 Late Fee if the tuition is not paid in full by the 15<sup>th</sup> of the month. **I agree to read and abide by all Dance Associates Austin, Inc. policies. I understand that Dance Associates Austin, Inc. may photograph or videotape students, and that these are for promotional reasons and are the sole property of Dance Associates Austin, Inc. I have included with this form the \$10 Annual Registration Fee and a full month's tuition (not applicable to current students).**

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

**Registration & Tuition Policies:** (For most locations)

A student is considered enrolled, and parents are responsible for tuition, until the **Dance Associates Austin, Inc.** office is notified directly by phone or mail that the student is discontinuing classes. Tuition payments should be made in the form of personal check, money order, or cashier's check, and mailed directly to : **Dance Associates, PO Box 302020, Austin, Texas 78703.** Dance Associates Austin cannot accept cash payments. Monthly Tuition payments are due by the 10th of each month. A \$5 Late Fee is charged if the amount due is not paid in full by the 15th of the month. Session Dates are arranged so that all classes meet the same number of weeks, taking into consideration the classes missed due to holidays.

Classes will meet each week except on the holidays specifically listed on the **"Tuition, Holiday, & Events Calendar"**. Tuition is based on an average of 4 classes per month, regardless of the number of classes attended. (Tuition will be pro-rated for those students who enroll mid-month.) No credits, refunds, or adjustments in tuition will be made for absences or vacations; however, students may make up an absence by attending another class for the same age group. Refer to "Attendance" for details.

For the Summer Session only, we will pro-rate tuition for summer vacations.

A **non-refundable Annual Registration Fee of \$10.00** is due for each student. This annual fee is due one year from the date it was last paid. If a student discontinues classes, the registration fee is due upon re-enrollment.

Refunds for overpayment of tuition will not be given unless Dance Associates Austin cancels a program. In all other cases, any overpayment of tuition will result in a credit being given for future classes. Annual Registration Fees are non-refundable unless Dance Associates Austin cancels a program and the student has not taken a class. Notices will be sent out when payments are **30** days overdue. If payment is not received within two weeks, the student(s) will be withdrawn from classes. A \$15 Returned Check Fee will be charged for each check the bank returns to us unpaid.

*Students must be registered in advance. Contact our office to be sure that there are openings in the class, prior to attending a class.*